

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, JULY 2, 2018 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the July 2, 2018 Mayor and Council Regular Meeting.
5. Councilmember Eady appointed Melissa Hage as the Honorary Councilmember for June. Because of her travel schedule she will attend the work sessions in June and July.
6. **CONSENT AGENDA**
 - a. * Motion to approve the Minutes of the Regular Meeting of 6/4/2018.
 - b. * Motion to approve the Minutes of the Work Session 6/18/2018.
 - c. * Motion to accept the Minutes of the DDA 4/25/2018 & 6/6/2018.
 - d. * Motion to accept the Minutes of the TPR 4/10/18.
7. Mayor's Report
8. Planning Commission Recommendations/Petitions.
9. Citizen Concerns.
10. * **Second Reading and adoption of an Amendment to Sec. 20-1. – Disorderly Conduct** – We will have the second reading and a motion to adopt the proposed amendment to the city's current disorderly conduct ordinance. We have attached the proposed amendment.
11. * **First Reading of an Amendment to Sec. 6-33. – State Minimum Standards and Permissive Codes Adopted** – We will have the first reading for a proposed amendment to Section 6-33 of the city's current building ordinance. With this amendment, the city adopts all building codes and standards as currently adopted by the State of Georgia. We have attached the proposed amendment.
12. * **107 W. Clark Street Renovation Project** – The *ad hoc* Yarbrough House Renovation Committee will present their proposal for the 107 W. Clark Street Renovation project.
13. * **Tree Removal Bids for 107 W. Clark Street** – We have received two bids to remove the tree line located along the east and south sides of the property located at

107 W. Clark Street. We recommend that Council award the purchase order to HCS Services for \$10,700.

14. **ECG Legislative and Regulatory Services** – Electric Cities of Georgia (ECG) has recently begun offering legislative and regulatory services to its member cities. This new service will focus on current, proposed, and pending state legislation that impacts member cities’ distribution systems. The estimated annual cost for this service is \$873. We recommend that Council approve this service with ECG.
15. **Appointment to the Downtown Development Authority** – Danielle Miller has been recommended to fill the vacancy left by Kendra Mayfield on the city’s Downtown Development Authority (DDA). We recommend that Council appoint Ms. Miller to fill the current vacancy on the DDA.
16. * **Asbury Street Park** – Council will review the civil plans for Asbury Street Park. We have attached a copy of the civil plans.
17. Invoice Approval

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
Blue Cross Blue Shield	Health Insurance Employees (7/1 – 8/1)	9,378.41
City of Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson/107 W. Clark St. Utilities for (May)	1,509.98
Georgia Municipal Association	GMEBS/Retirement Trust Fund (June) Inv. 338771	6,279.16
Latham Home Sanitation	Waste/Recyclables (June)	5,636.10
NC Board of Commissioners	Monthly water purchase for May Inv. 2423	18,490.00
NC Water & Sewerage Authority	Plant Operations & Maintenance 4/17/18 – 5/30/18	6958.13
Southeastern Power Admin.	SEPA energy cost (May) Inv. B-18-2089	3,062.03
Sophicity	Software/ Technical Maintenance (July)	1,813.05
PURCHASES/CONTRACT LABOR		
MasterCard Services	Hotel & Conference Jekyll Island for Jody and Scottie GRWA/ECG Conference Jody/Parade items/folding chairs for events at Maintenance Facility/Stamps for delinquent billing. Various other charges.	2,179.23
McNair, McLemore, Middlebrooks	Charles Hall, CPA Professional Services, onsite bookkeeping assistance and meeting with City Manager	1,470.00
Northeast Georgia Regional Commission	FY2019 Per Capita Dues	2,100.00
Phoenix Personnel	Temporary Service Week ending 6/12/2018	1,093.05
Phoenix Personnel	Temporary Service Week ending 6/26/2018	1,111.95
Steven A. Hathorn	Legal Municipal Judger April – June	1,250.00
Tres Thomas, III P.E.	Develop & Submit 2017-2022 Storm Water Management Program	1,500.00
APPROVED CONTRACTS		

Arbor Equity Inc.	Pruning 15 trees various areas around city.	2,680.00
HCS Services	Sewer Tap 1226 Emory Street	1,750.00
Jordan Engineering	GDOT Hwy 81 & Soule GUPS correspondence and tree removal emails and calls. Civil plans, calculations, details, Asbury park civil plans, design and coordination for underground stormwater mgmt. facility. Data management. Field coordination etc.	4,635.00

18. Executive Session

We will have an executive session to discuss Personnel and Real Estate Matters.

19. Adjourn